

# HOW TO READ YOUR WATER METER

## Items you will need to perform this task:

- ◆ A bright flashlight to read your meter, as the display is solar activated
- ◆ Pen and paper

### STEP ONE:

#### LOCATION, LOCATION, LOCATION



THE WATER METER MAY BE NEXT TO YOUR WATER HEATER OR IN THE YARD (EX: pictured to the left). IF IT IS IN THE YARD, PLEASE CALL (719) 322-2010 FOR METER LOCATION ASSISTANCE. WE WILL COME TO YOUR HOME TO HELP.

### STEP TWO:

#### SHINE A LITTLE LIGHT

LIFT THE LID OF THE METER AND SHINE A LIGHT OVER THE TOP TO ACTIVATE THE DISPLAY (about 5-10 seconds). **NOTE:** LIGHT IS NEEDED OVER THE METER THROUGH ALL FIVE STEPS.



### STEP THREE:

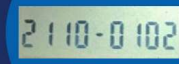
#### READ ALL ABOUT IT



THE USAGE READING WILL FLASH FOR EIGHT (8) SECONDS. (EX: pictured is a newer meter so the reading is probably much lower than yours.)

### STEP THREE 1/2:

#### \*THIS IS AN FYI ONLY



THE METER MODEL NUMBER WILL FLASH FOR EIGHT (8) SECONDS.

### STEP FOUR:

#### STOP, TAKE A MINUTE, READ ABOUT IT

THE USAGE READING WILL FLASH AGAIN FOR EIGHT (8) SECONDS. IF ALL WATER FIXTURES AT THE PROPERTY ARE OFF, AND THIS NUMBER IS THE SAME AS IN STEP THREE (3), NO WATER FLOW IS DETECTED. IF THE NUMBER IS DIFFERENT, PROCEED TO STEP FIVE.



## RATE

### STEP FIVE:

#### RATE A MINUTE

THE RATE OF FLOW WILL FLASH FOR EIGHT (8) SECONDS; THIS NUMBER SHOULD BE ZERO (0) IF ALL WATER FIXTURES TO THE HOME ARE OFF. IF ALL FIXTURES ARE OFF AND ANYTHING OTHER THAN A ZERO (0) IS SHOWN, PLEASE CONSIDER PERFORMING A LEAK TEST (directions below), OR LOGIN TO YOUR ACCOUNT ON [billpay.fountainutilities.org](https://billpay.fountainutilities.org) TO LEARN MORE ABOUT YOUR WATER USAGE.

https://billpay.fountainutilities.org/app/login.jsp

My Account Login

User Name  
User Name

Password  
Password

Remember me

Login



# HOW TO READ YOUR WATER METER



- ◆ The “Usage Reading” is the sum of all the water that has passed through the meter in its lifetime and is measured in gallons.
- ◆ This is the reading used for billing purposes.
- ◆ Charges are based on units of 1,000 gallons of water used.
  - Be sure to look for the decimal point when reading.
- ◆ You can calculate how much water is used during a billing period by recording the reading at the beginning of the period and at the end of the period.

## RATE

- ◆ The “Rate of Flow” is the amount of water (in gal/min) that is passing through the meter at that moment. This rate can be used for detection of abnormal usage.
  - If all water in the building is shut off and a rate is observed, this means water is flowing through the meter and further examination is warranted.

## TESTING FOR A LEAKY TOILET

- ◆ Food coloring can be used to test for a leaky toilet on your system. Place a few drops of food coloring in the tank of the toilet and wait about 15 minutes. If water in the bowl of the toilet is the color of the water in the tank, you have a leak that could warrant further investigation.
- ◆ Your Utilities Customer Service office has complimentary leak detection dye tabs to help perform these tests.



- ◆ There is a flow indicator faucet icon built into this meter. If the meter senses an unusual increase in the flow rate, the icon will be visible in a **solid** or **flashing** manner. The **solid** faucet indicates a **continuous** increase in water usage over the last 24 hours. The **flashing** faucet indicates an **intermittent** increase in water usage over the past 24 hours. Check the last digit on your screen to see if it is incrementing.
  - If it is incrementing, check your interior and exterior faucets, and the valves in your toilets to see if leakage is occurring. Look around the exterior of your home for signs of surface water.
  - Keep in mind, this is not always indicative of a leak. You might have other constantly running devices such as a humidifier. When in doubt, consider hiring a professional.

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