



Fountain Utilities Water Leak Adjustment Form

Refer to the "Water Leak Request for Adjustment Process" for additional information

Customer name as listed on the account: _____

Owner Tenant Property Manager

If account holder is a tenant, name of owner: _____

Account Number _____

Service Address: _____ Telephone Number _____

E-Mail Address: _____

Date(s) of the Bill(s) containing water volumes associated with the leak: _____

(Maximum two billing periods)

Leak Repair Date _____

Please ensure all receipts for repair are attached. This is a requirement.

The Water Leak Request form and documentation of repairs must be received within sixty (60) days of the due date listed on the customer's utility bill for the period in which the leak occurred.

What was the source of the leak?

Describe what was done to fix or correct the water leak problem(s). Proof of repair is required and must be submitted with this form (i.e. Plumber itemized invoice, repair parts itemized receipt, or other documentation supporting any repairs). **EXPLAIN BELOW.**

Has a water leak adjustment been requested or made for this service address in the past?

Yes No

If residential, how many people reside at the service address? _____

Was the premise vacant or unoccupied when leak occurred? Yes No

If yes, please provide the period of time of the vacancy: _____

Do you have insurance that covers this issue? Yes No

If yes, have you contacted them? Yes No

What was the result? _____

As the customer for the above listed service address, I hereby apply for an adjustment under Fountain Utilities Water Leak Review Process.

Signature (Owner/Property Mgr.) _____ Date _____

Signature (Tenant, if account holder) _____ Date _____

Please refer to the Water Leak Adjustment Process for eligibility. If you need additional information please call us at 322-2010. Please submit this form and the required documentation to:

**Fountain Utilities
C/o Customer Service Supervisor
101 N. Main
Fountain, CO 80817**

You may also fax the completed application including documentation of how the leak was fixed (receipts, invoice etc.) to the attention of:

**Customer Service Supervisor
Fax (719) 322-2011**